

Subject: Meeting Minutes of the Florida State Hospital Local Advocacy Council/Service Area 3

To: Distribution List

Date/Time: Tuesday, December 6, 2005
12:15 p.m.

Place: Administrators Conference Room
Florida State Hospital
Chattahoochee, Florida

Chairperson: A. J. Smith

Members Present: Ms. Patricia Convertino , Mr. Ralph Ranney, Ms. Patricia Thomas, Ms. Debi Pender, Ms. Jane Holmes-Cain, Ms. Faith Connelly – Local Advocacy Council Staff, Mr. Bob Woodard – Statewide Advocacy Council Member

Members Absent: Mr. A. J. Smith

Department of Children and Families Staff and Guests Present: Ms. Eileen Murray, Ms. Diane Johnson, Ms. Sara Parramore, Ms. Jackie Smith, Mr. David English

Call to Order and Introductions: Ms. Convertino called the meeting to order and asked everyone present to introduce themselves.

Approval of Minutes: There was one change to the minutes of the November meeting. The members that were marked absent were actually present.

Subcommittee Monthly Reports:

Ward Government: No issues

Pharmacy and Therapeutics: There were 2 cases discussed at the meeting. Both cases were not satisfied and are being monitored.

Electroconvulsive Therapy: No issues

Monitoring: Ms. Thomas monitored Unit 27. She was very impressed with both the staff and the ambience of the unit. She asked Ms. Murray to check into the uniformity of nursing notes on the unit.

Membership: Ms. Thomas has a possible applicant. Ms. Pender has a possible applicant who is currently filling out the application.

Administrator's Report: Ms. Murray discussed the Forensic Expansion Proposal. It is currently in the Governor's office for review.

The Thanksgiving lunch was well attended. 570 residents were served and all seemed to enjoy the luncheon.

MRDP Report: Mr. English reported that there is a large waiting list. They are being given additional beds and OPS money. They also need to grow the program office by adding more positions.

Statewide Advocacy Council Report: Mr. Woodard reported that the March SAC meeting in Miami has been cancelled. Access to records with the Department of Children and Families was also discussed.

Time/Date/Place of Next Meeting: Tuesday, January 10, 2006, 12:15 p.m. EST, Administrator's Conference Room, Florida State Hospital.

CLOSED SESSION

The meeting was adjourned.

Submitted by: _____

Approved by: _____