

**Subject:** Meeting Minutes of the Florida State Hospital Local Advocacy Council/Service Area 3

**To:** Distribution List

**Date/Time:** Tuesday, February 7, 2005  
12:15 p.m.

**Place:** Administrators Conference Room  
Florida State Hospital  
Chattahoochee, Florida

**Chairperson:** A. J. Smith

**Members Present:** Mr. A.J. Smith, Mr. Ralph Ranney, Ms. Patricia Thomas, Ms. Debi Pender, Ms. Jane Holmes-Cain, Mr. John Gilroy, Ms. Faith Connelly – Local Advocacy Council Staff, Mr. Bob Woodard – Statewide Advocacy Council Member

**Members Absent:** Ms. Patricia Convertino, Ms. Jeanne Gunn

**Department of Children and Families Staff and Guests Present:** Ms. Eileen Murray, Ms. Diane Johnson, Ms. Diane James, Ms. Jackie Smith, Mr. David English

**Call to Order and Introductions:** Mr. Smith called the meeting to order and asked everyone present to introduce themselves.

**Approval of Minutes:** The minutes were approved as is.

**Subcommittee Monthly Reports:**

**Ward Government:** Ms. Murray reported that nothing major is happening. The staff is attending a show in Destin for new items for the canteen.

**Pharmacy and Therapeutics:** Mr. Ranney went to the last meeting. There was one complaint of a resident having night sweats and losing sleep. She wanted to be taken off her medication. Nursing Supervisor said the client needs her medications and when investigated found that this only happened once. Mr. Ranney is concerned that she is looking for something else. Ms. Murray will follow up.

**Electroconvulsive Therapy:** No issues

**Monitoring:** Ms. Thomas monitored Units 21 & 27. Unit 21 still needs to be painted. Ms. James will follow up.

Ms. Pender monitored Units 13 and 15. She was impressed with the people and the facility.

Mr. Smith followed up on a complaint from the forensics unit. He was concerned about the local jurisdictions holding clients up from being moved.

**Membership:** Ms. Thomas has a possible applicant.

**Administrator's Report:** Ms. James reported on the transition to a smoke free environment on February 1. There have been no major problems. A carnival was held with congratulatory stickers given out. The families have also been very cooperative.

There has been a push for additional funding for medication in the Governor's new budget. The number of people needing medication and the cost of purchasing has risen. The forensic waiting list is growing.

There has been a proposal to contract FTE positions. Contracting for direct care positions has not been done at Florida State Hospital before. The administrative functions would still be handled by state employees.

There will be a family day on April 22, 2006.

**MRDP Report:** Mr. English reported that they were given 10 new beds but no new positions. The building needs work such as repainting and refinishing the floors.

**Statewide Advocacy Council Report:** Mr. Woodard is trying to set up a training day for new council members. He will be at a workshop from February 22 through February 24.

**Time/Date/Place of Next Meeting:** Tuesday, March 7, 2006, 12:15 p.m. EST, Administrator's Conference Room, Florida State Hospital.

## **CLOSED SESSION**

The meeting was adjourned.

Submitted by: \_\_\_\_\_

Approved by: \_\_\_\_\_